

LEENA CONSULTANCY LIMITED

(CIN: L74140MH1983PLC031034)

Regd. Off: Rahejas, Corner of Main Avenue & V. P. Road, Santacruz – West, Mumbai – 400 054

Phone No.: 022 – 6695 1111 Fax No.: 022 – 6694 2922

Website: www.leanaconsultancy.in Email: leanaconsultancy@yahoo.co.in

23rd August, 2018

The Secretary,
The Bombay Stock Exchange Limited
Dalal Street, Fort,
Mumbai

Dear Sir,

Notice is hereby given pursuant to Regulation 29 read with Regulation 47 of SEBI (LODR) Regulations, 2015, a meeting of the Board of Directors of the Company has been convened on Tuesday the 4th day of September, 2018 at 10:00 a.m. at the Registered Office to transact *inter alia*, the following business:

1. To consider and approve the Directors' Report for the year ended 31st March, 2018.
2. To consider and approve the Secretarial Audit Report received from M/s. Zarna Sodagar & Co., Practicing Company Secretary under Section 204 of the Companies Act, 2013.
3. To appoint "Scrutinizer" prescribed under Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management & Administration) Rules, 2014.
4. To consider and approve the Notice for conveying the Thirty Fifth Annual General Meeting of the shareholders of the Company.

For LEENA CONSULTANCY LIMITED



DIRECTOR

Mumbai

Dated: 23rd August, 2018